**CONFERENCE REGISTRATION FORM**

All attendees **must** fill out this form and return to HYI by **MARCH 15, 2018**.  
**You must email the form to** [**yenching@fas.harvard.edu**](mailto:yenching@fas.harvard.edu?subject=HYI%2090th%20Anniversary%20Alumni%20Conference) **with the subject line   
“HYI 90th Anniversary Alumni Conference”**

**After you submit the form, we will confirm receipt via email within 3 business days. Your registration is not official until you have received the confirmation email from HYI.  
Please contact HYI if you have not received email confirmation of your registration.**

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| **PARTICIPANT INFORMATION** | |
| **Surname/Family Name** |  |
| **Given Name** |  |
| **Name in characters** |  |
| **Title** *(Prof., Dr., etc.)* |  |
| **Gender** |  |
| **Current affiliation** *(department and institution)* |  |
| **Research Field** |  |
| **Badge name**  *(how you would like your name printed on your badge)* |  |
| **Email address** |  |
| **Name of HYI Fellowship Program(s)** *(Visiting Scholar, Visiting Fellow, Doctoral Scholar etc.)* |  |
| **Dates of stay at HYI** |  |

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| **HOTEL ACCOMMODATION** *Please review the eligibility criteria and fill out the form below* | |
| **Eligibility:** 2 nights’ hotel accommodation (Friday, June 22 and Saturday, June 23) at the Jin Jiang Hotel will be covered by HYI for all non-Shanghai based HYI alumni\* attending the conference. Attendees will share a room (2 twin beds) with one other alumnus/alumna of the same gender. HYI will pay for hotel room/tax, alumni are responsible for additional charges. HYI is unable to provide accommodation for alumni who live in the Shanghai area.  \**The accommodation coverage is limited to HYI scholars and fellows from competitively selected HYI fellowship programs. If you are unsure if your program with HYI qualifies, please email us (*[*yenching@fas.harvard.edu*](mailto:yenching@fas.harvard.edu?subject=HYI%20Conference%20Hotel%20Accommodation)*).* | |
|  | Please reserve a room for me at the Jin Jiang Hotel on the nights of June 22 and 23 (you will be in a shared, 2-bed room with one other HYI alumnus/alumna of the same gender) |
| If you have a preferred roommate, please list his/her name: | |
|  | I will arrange my own accommodation (at my own expense) |

**The following two sections are for alumni traveling to Shanghai from outside the P.R. China:**

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| **AIRFARE** *Please review the eligibility criteria and fill out the form below* | |
| **Eligibility:** An airfare subsidy is available for HYI alumni\*\* attending the conference from outside the People’s Republic of China. HYI will reimburse eligible alumni for the cost of an economy-class, round-trip flight between their home airport and Shanghai, up to the amount of USD$500. **HYI is unable to provide travel subsidies for alumni traveling to Shanghai from mainland China and Hong Kong.**  *\*\*The airfare subsidy is limited to HYI scholars and fellows from competitively selected HYI fellowship programs. If you are unsure if your program with HYI qualifies, please email us (*[*yenching@fas.harvard.edu*](mailto:yenching@fas.harvard.edu?subject=HYI%20Alumni%20Conference%20-%20Travel%20Subsidy%20Question)*).* | |
|  | I will apply for the airfare reimbursement (up to $USD 500) from HYI. (Paperwork should be submitted *after* your return flight home. [[Get reimbursement form at https://harvard-yenching.org/90years#Airfare](https://harvard-yenching.org/90years#Airfare)]) |
|  | I will **not** apply to HYI for airfare reimbursement. |

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| **INVITATION LETTER** *We encourage those who can apply for a P.R. China tourist visa (without an official invitation letter) to make their own arrangements. Please complete this section only if you require a formal invitation letter to apply for a Chinese visa.* | |
| Citizenship: |  |
| Date by which you need to receive the letter: |  |
| If a hard copy is required, please provide your full mailing address (including postal code and phone number): |  |
| Other comments/notes: |  |

Please return a completed version of this form to HYI ([yenching@fas.harvard.edu](mailto:yenching@fas.harvard.edu?subject=HYI%2090th%20Anniversary%20Alumni%20Conference)) by **MARCH 15, 2018**, using the email subject line **“HYI 90th Anniversary Alumni Conference”**

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More information about the conference: <https://harvard-yenching.org/90years>